



Erasmus+ Programme
 Key Action 1
 - Mobility for learners and staff -
 Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2019-2021
 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Károli Gáspár Református Egyetem	HU BUDAPES10	Institutional Coordinator: Ildikó Anna Tóth H-1091 Budapest, Kálvin tér 9. HUNGARY Tel: +36 1 455 9061 E-mail: roth.ildiko.anna@kre.hu Faculty Coordinator: Márta H. Varga Dr. E-mail: h.varga.marta@kre.hu	www.kre.hu/english
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 Academic contact: Prof. Driussi Paolo Paolo.driussi@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU BUDAPES10	I UDINE01	0222	Foreign languages, translation, interpretation	1 st , 2 nd	2 (10 months)	-
I UDINE01	HU BUDAPES10	0222	Foreign languages, translation, interpretation	1 st , 2 nd	2 (10 months)	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HU BUDAPES10	I UDINE01	0222	Foreign languages, translation, interpretation	To be defined	To be defined
I UDINE01	HU BUDAPES10	0222	Foreign languages, translation, interpretation	To be defined	To be defined

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Recommended language of instruction level ⁴			
		Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU BUDAPES10	0222	Hungarian	English	B2 (English)	B2 (English)
I UDINE01	0222	Italian	English, French, Hungarian, Deutsch	B1 (Italian)	

For more details on the language of instruction recommendations, see the course catalogue of each institution
 HU BUDAPES10: <https://english.kre.hu/index.php/faculty-of-humanities>

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

HU BUDAPES10: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please visit the International Office website: www.kre.hu/english

I UDINE01: At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES10	Nomination deadline: April 30 th Application deadline: May 30 th	Nomination deadline: November 10 th Application deadline: December 10 th
I UDINE01	15 May (nomination)	30 September (nomination)

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement will become operative on the date of signature of both universities and shall remain in force for a period of 2 years. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.
 - I UDINE01 will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.
 - Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). I UDINE01 cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).
 - I UDINE01 will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.
 - Erasmus incoming students at I UDINE01 have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

F. Information

1. Grading systems of the institutions

HU BUDAPES10: The grading scale ranges from 1 to 5, in which 1 stands for "not satisfactory", 2 for "sufficient", 3 for "satisfactory", 4 for "good" and 5 for "excellent/very good".

I UDINE01: <https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES10	erasmus@kre.hu Tel: +36 1 455 9061	www.kre.hu/english
I UDINE01	iss@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES10	erasmus@kre.hu Tel: +36 1 455 9061	www.kre.hu/english
I UDINE01	iss@uniud.it	<u>At the University of Udine:</u> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period. EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.


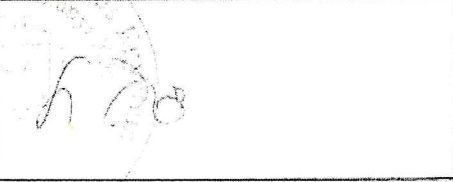

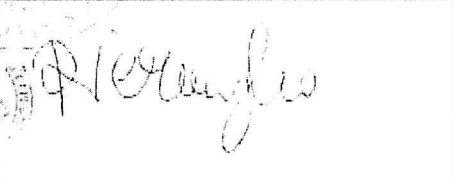
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU BUDAPES10	erasmus@kre.hu Tel: +36 1 455 9061	www.kre.hu/english
I UDINE01	iss@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
HU BUDAPES 10	Dr. Enikő Sepsi dean		
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	23/01/14 	

⁶ Scanned signatures are accepted